

Senior Off-Campus Privilege 2010-11

[Note: Keep this cover page for reference. Name: _____]

When our students graduate from **Hawaii Baptist Academy (HBA)**, they will be in many situations in which they make choices: some positive, and, perhaps, others negative. In order to give seniors opportunities to practice independent decision-making and time management skills, *while still under some guidance in our school setting*, they will be allowed to go off-campus during their lunch period and/or **Senior Independent Period**. Parental permission will be required before the off-campus pass is issued.

Parents: Please have a thorough discussion about these off-campus privileges with your child before granting your permission. Giving your consent is not advised if you have reservations about your child's readiness for this responsibility. (You may grant permission at a later time in the school year by submitting written authorization to the Vice Principal, High School.)

Seniors are expected to be punctual to classes upon return to school. The pass may be suspended or revoked at any time during the year, with or without prior notice, if the off-campus privilege is abused and/or if the parent(s) or the counselor so requests. [Note: Seniors on academic probation will not be able to leave campus. Students who receive two or more interim academic reports will not be able to leave campus and will be assigned to a regular guided study period for the rest of the quarter. Students who are on behavioral probation will be assigned to a regular guided study for the remainder of the school year.]

When using the off-campus pass, a senior will check out at the Security Station and MUST:

1. Exit from and return to the campus through the front gate only.
2. Use the pass only during the lunch period and/or Senior Independent Period (with parent's permission). (*If the senior independent period is at the end of the day, he/she does not need to return to campus that day.*)
3. Present both the school ID card and off-campus pass in order to be allowed to leave campus, leave the school ID card with security (and retrieve it upon return to school), and keep the off-campus pass on his/her person at all times while using the off-campus privilege.
4. Return to campus in an orderly and timely manner, and attend subsequent classes regularly and on time. If a senior is tardy three times in one semester, following his/her Senior Independent Period, his/her off-campus privilege will be revoked for the remainder of the semester.
5. Comply with all rules and policies of HBA and behave in a manner that is consistent with the values of the school.
6. Be responsible for his/her own transportation; HBA will neither be involved in arranging rides for any student, nor have liability for any accidents or injuries sustained by a student while he/she is using the off-campus pass.

Parents and Student: Please complete the form on page 2 and return it in the folder. The off-campus pass will be issued at a time determined by the Vice Principal, High School. Student permission is subject to approval by the Vice Principal, High School.

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[Note: Return this page to the Vice Principal.]

I agree to the terms and conditions of the Senior Off-Campus Privilege, as noted on page 1 **(that I will keep for reference)**, and will not hold HBA liable for any injury or harm to my child or others. I understand and agree to be financially responsible for any losses, damage, or other costs that may be incurred by any person or entity that may be caused by the undersigned student. I further understand and accept that HBA will not be supervising the actions of the undersigned student while he/she is off-campus.

I give permission for my senior to go off-campus for both lunch and Senior Independent Period.

_____	_____	___/___/10
Parent's Signature	Parent's Name (Please print)	Date
_____	_____	___/___/10
Student's Signature	Student's Name (Please print)	Date

Approved by: _____ ___/___/10
Vice Principal, High School (or his designated representative)

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For Office use:

Received: ___/___/10 Distributed ___/___/10 Comments: _____

A senior who does not utilize this off-campus privilege will not be assigned to a Guided Study class, but will be allowed to go to the designated senior area. Seniors may also go to the Learning Center or the Technology Lab, if they obtain a pass.