

Name:

Locker Assignment:

**PLEASE KEEP
THIS SHEET IN
YOUR LOCKER.**

HBA Middle School Additional Locker Rental Policy 2009-2010

Locker issuance/maintenance: A clean locker will be issued for securing books and other school-related items used during the school year. No item can be glued, taped, or secured, in any way, on the outside of the locker. The student is expected to maintain his/her locker so it is in the same condition at the end of the year as when it was first issued. Students must provide their own combination or keyed lock. The combination code or a spare key should be given to the principal for assistance.

Locker assignment/accessibility: Each student must only use the locker which is assigned; lockers must not be shared. Any change in locker assignment must be approved by the Middle School Principal. Failure to follow this policy may result in a student receiving a referral because he/she is responsible for the locker issued and not another which he/she may be using.

Student possessions: Books and other items left outside the locker (on the ground, on tables, etc.) will be confiscated, and the owner must pay a fine to retrieve the item(s) from the MS Front Office. (\$.25 per item & \$1.00 per uncovered school book.)

Locks/locker citations: Problems with the locks should be reported to the MS Front Office. The locker must be kept locked at all times. The assigned student will be cited each time the locker is reported to be unlocked and demerits, as well as other consequences, may be issued.

Administrative locker search: Administrators have the right to search any locker with or without prior notice or presence of the student in the event there is reasonable belief that it may contain any prohibited items (drugs, alcohol, tobacco, weapons, or any other item which may affect the well-being and/or safety of the school community).

~~~ Liability Disclaimer ~~~

Hawaii Baptist Academy assumes no liability for anything in the lockers, or items left unattended outside the locker, which may be stolen or damaged. Each student is issued a locker at the beginning of the school year, or at the time of enrollment, to secure books and other school-related materials.

~ Personal items should be kept at home. ~

I agree to the above terms for an additional locker rental and agree to pay:

- \$15 rental fee for one semester
 - 1st Semester Only
 - 2nd Semester Only

- \$30 rental fee for the 2009-10 school year

Signatures:

(Student)

(Parent)

Reference: General information regarding Student Locker Possession policy is in the HBA Student Handbook & Catalogue 2009-2010.